



<b>Complaints Form</b>	<b>Ref No.</b>	<b>Sheet 2</b>
<b>Today's Date</b>		
<b>Respondent</b>		
<b>Address/Contact No.</b>		
<b>Team</b>		
<b>Date of Incident</b>		
<b>Team Fixture (if any)</b>		

**Details complaint attached (Sheet 1)**

**Response to complaint (Please include (if you wish) the names of any witnesses to the incident.) Please use additional page supplied , if necessary.**

**What to do next**

**Post this form within 14 days of the incident**

( Enclose any unsigned Score Cards or other information deemed relevant. )

**To :-**

**Dani Gatto  
General Secretary  
Peterborough Pool Association  
33 Moorhen Road  
Whittlesey  
Peterborough  
PE7 1NT**

**We will send you a letter to acknowledge receipt of your complaint within 28 days of the incident and ultimately our final decision.**

**Additional Notes (as required)**

A large, empty rectangular box with a thin black border, occupying most of the page below the section header. It is intended for the user to provide additional notes as required.